

Meeting Minutes 08/10/21

08/10/21 10:00 am ZOOM Call

ATTENDEES

Present: Allison Zarkos, Stephanie O'Connor, Emily Stolen, Haley Beardsley, Emily Huser

Absent: Rhea Shoemaker, Allyson Leang, Dawn Marzka

AGENDA

Last Meeting Follow-up

None

New Business

Allison Z started the meeting and welcomed the new PTO board members. Dr. Martin is good with the **2nd Tuesday of month 9:00 am time for PTO Board meetings this year**. The bylaws that were sent out provide details about each position's roles.

- Introduction of all current PTO members Allison + board
 - PRESIDENT ALLISON ZARKOS
 - TREASURER RHEA SHOEMAKER
 - SECRETARY EMILY STOLEN
 - FUNDRAISING EMILY HUSER
 - ACADEMICS ALLYSON LEANG
 - COMMUNICATIONS HALEY BEARDSLEY
 - HEALTH AND WELLNESS DAWN MARZKA
 - TEACHER LIAISON MICHELLE OWEN?
 - PRINCIPAL DR. JIM MARTIN

- **Return to school Teacher Lunch when/what** **Stephanie**

Stephanie is working on lunch for teachers. It will be on Monday at 11:30 am. Looking at providing sandwiches or food from Whole Foods, Great Harvest, Jimmy John's, or Cafe Rio.

She is also setting up the Back to School Teacher Gift. Each teacher will receive a \$20 gift card to Walmart and Flair pens. They will be ready on the 16th. Stephanie will also create a New Teacher basket with local items (spending limit of \$25/basket) for the 11 new certified staff.

- **Elementary School Open house 8/17/21** **Allison**

Open House will be held from 2-3:30. PTO can set up table and have spiritwear/forms/information to greet families. Arrive around 1:30 if you can come and help. Emily S. will update welcome forms and welcome information.

Dawn would like a more sturdy sign for Mileage Club. We will order a PTO banner for the Open House and will order the Mileage Club sign then also.

- **Back to School Night 8/31/21**

Back to School will be from 5-7 pm.

Allison + board

- **Virtual Welcome Packet**

Allison

We would like to use the virtual welcome packet. We will still use a physical form for those parents who do not wish to use the Google form (will be at Open House and in the Front Office). Emily S. will input the physical forms into Google Forms. Emily S. and Rhea will need to match the funds received from Paypal or Venmo to completed forms.

- **Spiritwear??**

All teachers will receive a new red t-shirt. We will set up spiritwear for selling at Open House. We will need to do a new order if we have lots of interest. Also possibly add a new color shirt or sweatshirt option?